

**California School for the Blind  
Parents & Friends Association  
(PFA)  
Meeting Minutes  
December 14, 2000**

**Attendance:** S. Wittenstein, N. Bell, J. Garro, M. Tipton, C. Kennedy, A. Gill, L. Lane, D. Millner, H. Anderson, S. Dains, Christie, S. Goodman

The meeting was called to order by president, Josie Garro @ 8:30AM. The minutes of the September meeting were distributed and approved after the following changes were noted: (**MSP: McBee, Bell**)

- Misspelling of name: Luanna to LaWanda

**Treasurer's Report:** Marietta \*see detailed treasurer's report. (copy with meeting minutes)

- **Kinko's (yearbook):** Marietta reported that it had been over a year of pursuing a refund of monies lost from the 1999 yearbook. Dianne stated that if there is no written contract, you have 2 years to file suit. States that we can go to the President of the corporation with our complaint. Sharon suggests going to the Regional supervisor to discuss our complaint, stating that CSB utilizes Kinko's for majority of their copying. Marietta will gather the documentation and will accompany Sharon to talk to a supervisor at the Regional Kinko's.
- \*OfficeMax-school pop(Dianne mentioned that they give % back to PFA)
- **California Foundation for the Blind:** Stuart is questioning the integrity of this organization and its president, Elizabeth Brate. PFA received a donation of \$1000.00 to be used for the students. Stuart was alerted by a transcribers group who received funds from this organization, informing him of this foundation and by giving a donation to PFA that they are using PFA's name to get donations?
- Dianne Millner is willing to check into this foundation and tax exempt # if this is a legitimate organization and what to do with the \$1000.00? (return to CFB?)

Marietta stated that PFA will receive half of the proceeds from the Krazy Car promotional - \$4700.00. Will also set up 2 separate accounts for school pop & escrip as the monies start coming into PFA. Marietta is requesting each department with a budget for record keeping. (i.e.: Lucky Touch-Nedra stated that Judith will be setting up own account)

**Website-D. Millner:**

- Raffle for the Winter Concert (Sharper Image- "Sound Waves"-4 were donated for the raffle)
- Visual Presentation for the Website presentation-Jim Carreon
  - sign up for school pop for registration
  - Escrip Program: include into the program and will receive a "raffle" (register by application or on-line. Safeway, Von, debit cards, etc) i.e.: 50

people sign up and spend \$400 groceries-\$4000 - 9000 in returns. Draw back is \$10.00/100 people to sign up for ESCRIP program. (? Tax deductible) \*if you sign up the first 25 people-PFA will pay the fee the first time \$5.00/person returns)

Safeway, Pak and Save, Chevron, Old Navy, Payless Shoes, Eddie Bauer, etc)

- Escrip Program: will give information on Escrip program by Maryanne McBee. (will receive raffle ticket if already signed up for either school pop or escrip)
- Escrip # on all the applications make sure that it is handled “privately”

Dianne mentioned that we can have any information on the website. Send information to Dianne and she will relay to Maxine. (i.e.: meeting minutes). Also using the Parent Bulletin Board: this is the area in which you can “post notes” for parents. (i.e.: asking questions)

**Sensory Garden:** Paulette unable to attend meeting. Tabled until next PFA meeting.

**Bricks:** Money generated from the brick sales is be earmarked for the sensory garden funding. \$100 received from Jo Hutchko for the Sensory Garden and the information given to Paulette. Will contact Paulette re: status of grant writing (via email)

Location of the placement of the bricks and the design is the CSB logo-“Wall of Fame”-33 bricks (PFA purchasing a certain amount of bricks to create a design and as the bricks are purchased-replace the “plain” brick with the purchased brick)

- Cost of the wall frame and portion that PFA will purchase-Stuart will investigate in give information at next meeting.
- 2 spot lights to for the “Wall of Fame”-creation of the Wall of Fame on Music Building (**MSP:Tipton, McBee**)

**Parent Liason:**

CTEVH: \$70.00 registration (increased from previous years) Since CAPVI has disbanded, it was agreed by the former executive board of CAPVI to donate the balance of \$1140.25 to a "special parent scholarship fund" to be used towards registration to the CTEVH conference only.

- Criteria for scholarship funds:
  1. Notification to parents who would like to attend the conference. Send a information to parents who want to attend (No. So. And Central California)
  2. Information to be sent to parents interested in attending the CTEVH sometime in February.
    - Braille information for parents/visually impaired
    - Trying to improve the “outreach” to parents

**Staff Appreciation:** tentative date for staff appreciation on Monday, Feb. 12<sup>th</sup> (preparation on Feb. 11<sup>th</sup>) ; PFA meeting on February 13

**Teacher Request for funds:****Approved:**

1. **Anthony Daniels**(Northridge night attendant-ext. 302):
  - Uniforms for 10 students (Judo and wrestling)-\$429.00
  - 25 students (\$847.70) safety gear for the students
2. **Christie:**
  - request to replace the bean bags for the Recreation Center-\$200.00
3. **Nathan Johnson:**
  - gardening supplies for 20 students \$200.00 (CSB backyard)

**Resubmit:**

4. **Stephanie Dains:** request for art bags for 120 students during the holidays (\$600 - 625). The amount is approved but will require resubmitting paper work.

**New Business & comments:**

Nedra mentioned that the students were working on developing a cookbook that had recipes from students, family members, and staff. Sell for \$10.00/cookbook. Could develop into a business venture for the students.

Thanks to Sharon Sacks for being "On the Roof" for the membership drive and Parent's Weekend. Great promotional!

Nedra voiced a concern regarding purchasing items on-line (sweatshirts, T-shirts, etc) –how is this going to be handled and who is responsible for the stock? Dianne is responsible for monitoring the email for PFA website and then information is parceled out the appropriate people. Will not do any on-line buying from PFA. If parents are interested in purchasing anything that they see on our website, write a note with items they would like to purchase and send a check with their student. PFA will then send purchased item home with the student.

The meeting was adjourned @ 11:00AM. Next scheduled meeting TBA.

Respectfully submitted,

Catherine B. Kennedy  
Recording secretary